# Coastline CollegeCurriculum Committee Minutes

10/04/2019, 1:30 to 3:30 pm

College Center 4th Floor Conference Room

**Committee Mandate: *To approve College curriculum.***

Participants/Members: X = present, EXC = excused, ABS = absent

| Name | Discipline or Area | Through Spring of: | Attendance |
| --- | --- | --- | --- |
| Alves, Mitchell | At-Large | 2022 | X |
| Barnes, Stephen | Career Programs | 2020 | ABS |
| Blair, Shelly | Dean; Innovative Learning | Not Applicable | ABS |
| Bridges, Stephanie | English/Humanities | 2022 | X |
| Brock, Marilyn | At-Large | 2020 | X |
| Cao, Thomas | Mathematics | 2022 | X |
| Chapman, Cheryl | Computer Technology | 2022 | X |
| Curry, Fred | At-Large | 2021 | X |
| Emerson, Dana | Dean; Westminster, Le-Jao Campus | Not Applicable | X |
| Evangelista, Amy | Counselor | 2022 | EXC |
| Fauce, Steven | SLOs Coordinator | Not Applicable | X |
| Harrison, Nate | ELD Manager, Rotating | Not Applicable | X |
| Henry, Deborah | At-Large, Co-Chair | 2022 | X |
| Holliday, Ann | Special Education | 2022 | X |
| Isbell, Anna | Garden Grove Campus Representative | Not Applicable | X |
| Johnson, Dan | Social Science, Co-Chair | 2021 | X |
| Jones, Nancy | Dean; Garden Grove Campus | Not Applicable | X |
| Khan, Mahbub | Distance Learning | 2020 | X |
| Levenshus, Joshua | Mass Communications | 2022 | X |
| Lovig, Margaret | At-Large | 2020 | X |
| Montague, Judy | English as a Second Language | 2020 | X |
| Mueller, Kate | Vice President of Student Services | Not Applicable | EXC |
| Neal, Tom | Dean; Newport Beach Campus | Not Applicable | X |
| Niehaus, Rachel | Health, Foods and Nutrition, Gerontology, Physical Education | 2021 | ABS |
| Oelstrom, Jeanne | Business | 2021 | X |
| Ozbirn, Kate | English | 2021 | EXC |
| Petry, Petra | International Language | 2022 | X |
| Rodriguez, Vince | Vice President of Instruction | Not Applicable | EXC |
| Salcedo, Daniel | Science | 2021 | X |
| Shea, Nora | Librarian | Not Applicable | X |
| Shoro, Natasha | Fine and Applied Arts | 2020 | ABS |
| Weber, Daniel | Articulation Officer | Not Applicable | X |
| Vacant | Associated Student Government Representative | 2019 |  |

Guest(s):

Dahnke, Lynn; ELD

Fauce, Steven; BIOL, SLOs Coordinator

Jauregui, Melissa; District

Smith, Stacey; BUS Department Chair

Scott, Michael; Adult Education

West, Tobi; CST, CIS, DGA Dept Chair

Recorder: Ann French

## CALL TO ORDER

* 1. Welcome (quorum: 1:32 pm)
	2. Adoption of Agenda

**Motion to Approve: Henry, Deborah (second: Shea, Nora). Approved.**

* 1. Approval of Minutes
		1. September 13, 2019

**Motion to Approve: Curry, Fred (second: Weber, Daniel). Approved with Alves, Mitchell; Emerson, Dana; and Montague, Judy abstaining.**

## REPORTS

* 1. Articulation Report – Daniel Weber

There have been no changes to courses approved for C-ID. There is an AB705 webinar that all are welcome to attend. There is an AB705 implementation workshop that Daniel Weber and Bruce Keeler will be attending. Daniel Weber will be attending the California Intersegmental Articulation Council (CIAC) meeting will be hosted at the Cal State Chancellor’s Office in Long Beach. He will bring a report to the committee about what is discussed.

## CONSENT CALENDAR

* 1. Add SLOs Coordinator to Curriculum Committee as:
* Standing Member
* Voting Member
	1. Curriculum Committee Procedure Change: Approve Course Suspensions and Retirements on Consent Calendar
	2. 2019-2020 Fall Catalog Addendum – Daniel Weber

**Motion to Approve: Curry, Fred (second: Alves, Mitchell). Approved.**

## DISCUSSION ITEMS

* 1. UC Credit Limitations in Course Descriptions – Daniel Weber

UCs put limitations on certain courses, for example a student couldn’t take ECON C110 after completing ECON C170, or there is a limit of 4 units of PE/KIN credit that could transfer to UCs. Some questions have been raised about how students know what these limitations are. The information doesn’t live anywhere that students could access. GWC includes such limitations in their course descriptions. The suggestion was made to include the specific limitations in the descriptions of courses. There are approximately 30 courses that would be affected.

* 1. Courses Not Offered in Fall 2019 and Last Time Scheduled Report – Deborah Henry

The report of when courses were last offered was presented. There are some courses on the list that haven’t been offered in seven or more years. The committee has established a recommendation that if a course hasn’t been offered in two years it should be suspended. The difference between suspending or retiring a course is that a retired course would have to be resubmitted to the universities for articulation again if it were brought back. Suspending or retiring courses could result in the need to revise programs. The comment was made that while we have 183 courses on the books, only about 90 are being offered. The catalog displays all 183 courses even though they are not all being offered. The catalog should accurately reflect what courses we offer.

* 1. Grading of Noncredit Courses – reference: [AP 4030](https://www.cccd.edu/boardoftrustees/BoardPolicies/Documents/Academic_Affairs/AP_4230_Grading_and_Academic_Record_Symbols.pdf).

The Administrative Procedure 4030 has been revised, indicating that the noncredit course grading policy needs to be changed from Not Graded to either Pass/No Pass/Satisfactory Progress or Letter Grade. The deadline for implementing this change is Spring 2020. The suggestion was made that all noncredit courses should be globally changed to Pass/No Pass/Satisfactory Progress unless the department indicates otherwise. The changes should come to the November 15, 2019 Curriculum Committee on the Consent Calendar.

* 1. Distance Education and Student to Student Contact – Deborah Henry

A question has been raised about how military/contract ed classes with only one student in them will be able to comply with the requirement to have student-to-student contact. Ann French looked through the searchable schedule to determine approximately how many classes were involved; she found about 33 classes. The question was asked if any of these classes were stacked classes. The question wasn’t able to be answered. Nate Harrison would like to look into this issue and report back at the next meeting.

## ACTION ITEMS

* 1. Course Additions: Credit Course

Items 5.1.1 and 5.1.2 are being considered together. These courses are being added to supplement the first four Data Analytics courses approved previously. A question was raised about the mathematics requirement for CIS C290. Are students expected to understand linear algebra and differential equations? Students will be using tools that will help them visualize the process rather than learning the code directly, since this is not a computer science course. What tool will be used? The tool has not yet been selected. The advisory committee will be providing guidance in making that selection. A concern was expressed about what kind of understanding students would actually take away once they complete the course. The originator of the courses is being relied upon as the content expert in determining whether the course ought to have a math prerequisite.

* + 1. CIS C280 Data Analytics 4 - Data Visualization 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; advisory: CIS C240, CIS C250; prerequisite: none; fee: none; grade: student option. Students will explore the topics, tools, and techniques of data visualization and its applicability across different industries. The practical application of data visualization will be experienced through hands-on projects and technical assignments using a variety of data visualization tools and techniques. In addition, careers and emerging trends in the field will be also be presented and evaluated.

Originator: Tobi West

* + - 1. Distance Learning Approval Requested for CIS C280

Internet.

Internet/Classroom Hybrid

* + 1. CIS C290 Data Analytics 5 - Introduction to Data Science & Machine Learning 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; advisory: MATH C160, CIS C240, CIS C250, CIS C260, CIS C270; prerequisite: none; fee: none; grade: student option. Students will explore the topics, tools, and techniques of data science and machine learning and its applicability across different industries. The practical application of data science and machine learning will be experienced through hands-on projects and technical assignments using a variety of algorithm development tools and techniques. In addition, careers and emerging trends in the field will also be presented and evaluated.

Originator: Tobi West

**Motion to Approve items 5.1.1 and 5.1.2: Jones, Nancy (second: Isbell Anna). Approved with Alves, Mitchell opposing.**

* + - 1. Distance Learning Approval Requested for CIS C290

Internet

Internet/Classroom Hybrid

**Motion to Approve 5.1.1.1 and 5.1.1.2: Neal, Tom (second: Jones, Nancy). Approved with Alves, Mitchell opposing.**

There has been a grant to establish the CUES department. Eight courses have already been approved. There will be a total of twelve courses. These courses fit nicely with the PTEC and BCT courses and the plan is to create a new program that in incorporate courses from all three departments. CUES is a specialty area in the safety arena. The courses feed right into the hand-on training that the workers need to get certified. The trade unions are involved in the advisory board.

* + 1. CUES C101U Introduction: Water Utility Sector 2.0 Units

Effective Term: Spring 2020

Semester Length: 36 lecture hours; prerequisite: none; fee: none; grade: student option. This course is an introduction to the water utility sector concerning, water science, hydraulics, hazards, quality, and distribution. Specific safety information related to Lock-Out/Tag-out, proper protective equipment, and biological and chemical safety issues. This course highlights content aligned with industry and nationally recognized Multi-Craft Curriculum and Certificates.

Originator: Cheryl Chapman

**Motion to Approve: Chapman, Cheryl (second: Jones, Nancy). Approved.**

* + - 1. Distance Learning Approval Requested for CUES C101U

Internet

Internet/Classroom Hybrid

**Motion to Approve: Jones, Nancy (second: Brock, Marilyn). Approved.**

Items 5.1.4 through 5.1.6 are being considered together. Coastline has been awarded an NSF grant to develop courses in digital forensics. These are the first courses to be developed to teach students to find evidence cyber-crimes on computers and track down the criminals.

Items 5.1.4.1 through 5.1.6.1 are being considered together.

* + 1. CYBR C150 Introduction to Digital Forensics 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; 14 lab hours; advisory: CST C128, CST C158, CST C230; prerequisite: none; fee: none; grade: student option. Students will explore an introduction to digital forensics using open source applications. Topics covered include chain of custody, forensic acquisition of data, forensic evidence reporting, expert witness testimony, timeline analysis, and anti-forensic techniques. Hands-on assignments will be used to develop introductory technical skills relevant to entry-level cybersecurity professionals. This course is intended for students with computer experience and an interest in cyber defense for private organizations or government law enforcement. Careers and emerging trends in the field of cybersecurity will be evaluated.

Originator: Tobi West

* + - 1. Distance Learning Approval Requested for CYBR C150

Internet

Internet/Classroom Hybrid

* + 1. CYBR C160 Introduction to Incident Response 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; 14 lab hours; advisory: CST C128, CST C158, CST C230; prerequisite: none; fee: none; grade: student option. Students will explore an introduction to cyber incident response using industry-recognized tools. Topics covered include incident response case studies, incident response tools used in industry, advanced persistent threats, documentation and technical reporting, timeline analysis, case management, and hunting, gathering, and foraging for cyber threats. Hands-on assignments will be used to help students develop introductory technical skills relevant to entry-level cybersecurity professionals. This course is intended for students with computer experience and an interest in cyber defense for private organizations or government law enforcement. Careers and emerging trends in the field of cybersecurity will be evaluated.

Originator: Tobi West

* + - 1. Distance Learning Approval Requested for CYBR C160

Internet

Internet/Classroom Hybrid

* + 1. CYBR C170 Cybercrime and CSIRT Coordination 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; 14 lab hours; advisory: CST C128, CST C158, CST C230; prerequisite: none; fee: none; grade: student option. Students will explore an introduction to laws relevant to cybercrime and the roles of the Cyber Security Incident Response Team (CSIRT). Topics covered include international, federal, and state laws relevant to cybercrime, an overview of the U.S. court system and jurisdictions, CSIRT coordination within the team and with stakeholders internal to the organization, ethics pertaining to cyber professionals, project management, technical writing, countermeasures, and compliance. This course is intended for students with an interest in cyber defense for private organizations or government law enforcement. Careers and emerging trends in the field of cybersecurity will be evaluated.

Originator: Tobi West

**Motion to Approve items 5.1.4, 5.1.5, and 5.1.6: Jones, Nancy (second: Brock, Marilyn). Approved.**

* + - 1. Distance Learning Approval Requested for CYBR C170

Internet

Internet/Classroom Hybrid

**Motion to Approve 5.1.4.1, 5.1.5.1, and 5.1.6.1: Alves, Mitchell (second: Jones, Nancy). Approved.**

Items 5.1.7 through 5.1.9 are being considered together. These courses are a continuation of the previous three CYBR courses.

Items 5.1.7.1 through 5.1.9.1 are being considered together.

* + 1. CYBR C250 Intermediate Digital Forensics 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; 14 lab hours; advisory: CST C128, CST C158, CST C230; prerequisite: none; fee: none; grade: student option. Students will explore digital forensic techniques using industry-recognized tools. Topics covered include an introduction to network forensics and mobile device forensics, investigative and extraction tools, live acquisition data, evidence reporting, time-stomping and anti-forensic techniques, and the significance of time zones for forensic case analysis. Hands-on assignments will be used to develop technical skills relevant to entry-level cybersecurity professionals. This course is intended for students with computer experience and an interest in cyber defense for private organizations or government law enforcement. Careers and emerging trends in the field of cybersecurity will be evaluated.

Originator: Tobi West

* + - 1. Distance Learning Approval Requested for CYBR C250

Internet

Internet/Classroom Hybrid

* + 1. CYBR C260 Intermediate Incident Response 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; 14 lab hours; advisory: CST C128, CST C158, CST C230; prerequisite: none; fee: none; grade: student option. Students will explore incident response techniques using industry-recognized tools. Topics covered include planning and scoping a cyber incident, information gathering for vulnerability assessment, vulnerability scanning and summarization reporting, report writing and best practices, obfuscation techniques, forensic artifacts, social media forensics, memory forensics, ethics and compliance issues. Hands-on assignments will be used to develop technical skills relevant to entry-level cybersecurity professionals. This course is intended for students with computer experience and an interest in cyber defense for private organizations or government law enforcement. Careers and emerging trends in the field of cybersecurity will be evaluated.

Originator: Tobi West

* + - 1. Distance Learning Approval Requested for CYBR C260

Internet

Internet/Classroom Hybrid

* + 1. CYBR C280 Advanced Digital Forensics & Incident Response Capstone 3.0 Units

Effective Term: Spring 2020

Semester Length: 54 lecture hours; 14 lab hours; advisory: CST C128, CST C158, CST C230; prerequisite: none; fee: none; grade: student option. Students will explore advanced digital forensics and incident response techniques using industry-recognized tools. Hands-on projects will be used to demonstrate technical skills relevant to entry-level cybersecurity professionals. Students will analyze a simulated case and report findings through technical documents and presentation. This course is intended for students with computer experience and an interest in cyber defense for private organizations or government law enforcement. Careers and emerging trends in the field of cybersecurity will be evaluated.

Originator: Tobi West

**Motion to Approve items 5.1.7, 5.1.8, and 5.1.9: Isbell, Anna (second: Oelstrom Jeanne). Approved.**

* + - 1. Distance Learning Approval Requested for CYBR C280

Internet

Internet/Classroom Hybrid

**Motion to Approve 5.1.7.1, 5.1.8.1, and 5.1.9.1: Brock, Marilyn (second: Jones, Nancy). Approved.**

Item 5.1.10 tabled. The committee recommended that the course should be returned to the originator for corrections based on the comments made at the meeting.

* + 1. PHIL C210 Symbolic Logic 3.0 Units

Effective Term: Fall 2020

Semester Length: 54 lecture hours; prerequisite: none; fee: none; grade: student option. This course introduces the principles of valid deductive reasoning. The course includes a study of formal techniques of sentential logic and predicate logic.

Logic is the study of argumentation. Symbolic logic focuses on formal, deductive reasoning. In this course, students will learn how to translate arguments from a natural language (in this case English) to symbolic languages. These abstracted arguments can then be manipulated to derive other truth-preserved sentences.

This course will cover sentential. We will cover simple truth-functional logic (TFL) using truth tables and, later, first-order or predicate logic (FOL). We will also cover related logic and semantic concepts such as validity, soundness, entailment, and so forth.

Originator: Fred Curry

* + - 1. Distance Learning Approval Requested for PHIL C210

Internet

Internet/Classroom Hybrid

**Motion to Table 5.1.10 and 5.1.10.1: Holliday, Ann (second: Cao, Thomas). Approved.**

* 1. Credit Course Revisions: Major

This course is cross-listed with CYBR C150. It is being revised to align with the specifications from the advisory board for CYBR C150.

* + 1. CST C245 Introduction to Digital Forensics

Effective Term: Spring 2020

From To

Title Exploring Computer Forensics Introduction to Digital Forensics

See CurricUNET for changes to cross-listed course, lab hours, description, justification, advisories, FSA, SAM code, assigned disciplines, SLOs, objectives, content, instructional techniques, assignments, methods of evaluation, textbooks, library, DE Addendum

Originator: Tobi West

**Motion to Approve: Oelstrom, Jeanne (second: Isbell, Anna). Approved.**

* 1. Credit Course Revisions: Minor

Items 5.3.1 through 5.3.3 are being considered together. The courses were updated for program review.

* + 1. PTEC C110 Introduction to Process Technology

Effective Term: Spring 2020

See CurricUNET for changes to objectives, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Cheryl Chapman

* + 1. PTEC C111 Health, Safety, and Environment

Effective Term: Spring 2020

See CurricUNET for changes to SLOs, objectives, methods of instruction, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Cheryl Chapman

* + 1. PTEC C112 Quality Management

Effective Term: Spring 2020

See CurricUNET for changes to SLOs, objectives, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: First Last

**Motion to Approve 5.3.1, 5.3.2, and 5.3.3: Jones, Nancy (second: Weber, Daniel). Approved.**

5.3.4 through 5.3.9 are being considered together. The courses were updated for program review.

* + 1. PTEC C113 Process Technology 1: Equipment

Effective Term: Spring 2020

See CurricUNET for changes to objectives, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Cheryl Chapman

* + 1. PTEC C114 Process Technology 2: Systems

Effective Term: Spring 2020

See CurricUNET for changes to objectives, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Cheryl Chapman

* + 1. PTEC C115 Process Technology 3: Operations

Effective Term: Spring 2020

See CurricUNET for changes to SLOs, objectives, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Cheryl Chapman

* + 1. PTEC C116 Instrumentation 1

Effective Term: Spring 2020

See CurricUNET for changes to objectives, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Cheryl Chapman

* + 1. PTEC C117 Instrumentation 2

Effective Term: Spring 2020

See CurricUNET for changes to objectives, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Cheryl Chapman

* + 1. RE C160 Real Property Management

Effective Term: Spring 2020

See CurricUNET for changes to methods of evaluation, textbooks, DE addendum

Originator: Cheryl Chapman

**Motion to Approve 5.3.4, 5.3.5, 5.3.6, 5.3.7, 5.3.8, and 5.3.9: Chapman, Cheryl (second: Weber, Daniel). Approved.**

* 1. Course Suspensions

Effective Term: Spring 2020

Items 5.4.1 and 5.5.1 through 5.5.17 are being considered together. Program review identified courses that are no longer being offered and changes to industry standards that made courses obsolete.

* + 1. CST C207 Building Multilayer Switched Networks/CCNP 3

Originator: Tobi West

* 1. Course Retirements

Effective Term: Spring 2020

* + 1. INFM C102 Concepts of Programming Languages 2
		2. INFM C111 Software Methods and Tools
		3. INFM C113 Requirements Analysis and Engineering
		4. INFM C115 Software Specification and Quality Engineering
		5. INFM C121 Software Design 1
		6. INFM C131 Human Computer Interaction
		7. INFM C132 Project in Human Computer Interaction and User Interfaces
		8. INFM C141 Informatics Core Course 1
		9. INFM C142 Informatics Core Course 2
		10. INFM C143 Informatics Core Course 3
		11. INFM C144 Seminar in Informatics Research Topics
		12. INFM C168 Intro/Survey of Multimedia Entertainment
		13. INFM C171 Computer Programming with Alice
		14. INFM C176 Web Animation
		15. INFM C182 Simulation Building
		16. INFM C184 Interface Design
		17. INFM C185 Interface Design Project

Originator: Tobi West

**Motion to Approve 5.4.1, 5.5.1, 5.5.2, 5.5.3, 5.5.4, 5.5.5, 5.5.6, 5.5.7, 5.5.8, 5.5.9, 5.5.10, 5.5.11, 5.5.12, 5.5.13, 5.5.14, 5.5.15, 5.5.16, and 5.5.17: Holliday, Ann (second: Weber, Daniel). Approved.**

* 1. New Programs: Credit

Items 5.6.1 through 5.6.4 are being considered together. New programs have been developed that incorporate the new courses that were just approved. There were two advisory boards involved in validating these programs with people across the country providing input. These programs align with what students need to get jobs in these industries.

* + 1. Data Analytics Associate in Science

Effective Term: Spring 2020

The Associate of Science in Data Analytics will provide students with a solid foundation in the fields of data science, business intelligence, and analytics. The program is designed to prepare students for entry-level jobs, or to help them advance into careers, such as Business Analytics Specialist, Data Analyst, Data Visualization Developer, Operations Research Analyst, and Market Research Analyst. Topics covered will include statistics, research methods, SQL queries and data views, systems analysis and design, and applied predictive analytics.

8 courses for the major

60 total units

Originator: Tobi West

* + 1. Data Analytics Certificate of Specialization

Effective Term: Spring 2020

The Certificate of Specialization in Data Analytics will provide students with a foundation in the fields of data analytics and business intelligence. The program is designed to prepare students for entry-level jobs, such as Business Analytics Specialist, Data Analyst, Data Visualization Developer, Operations Research Assistant, and Market Research Assistant. Topics covered will include an introduction to data analytics, statistics, SQL queries and data views, and data visualizations.

3 courses for the certificate

Originator: Tobi West

* + 1. Digital Forensics and Incident Response Associate in Science

Effective Term: Spring 2020

The Associate of Science in Digital Forensics and Incident Response will provide students with a solid foundation in the field of cybersecurity with specialization in cyber defense techniques. The program is designed to prepare students for entry-level cyber jobs, or to help them advance into mid-level cyber careers, such as cybercrime analyst, cyber incident analyst, cyber incident responder, digital forensic examiner, digital forensic technician, and vulnerability tester. Topics covered include planning and scoping a cyber incident, domestic and international cyber laws, ethics, chain of custody, incident detection and analysis, anti-forensic techniques, timeline analysis, incident containment, eradication, recovery, report preparation, and expert testimony. The program includes hands-on and technical writing assignments to help students develop their skills for the cybersecurity workforce.

6 courses for the major

60 total units

Originator: Tobi West

* + 1. Digital Forensics and Incident Response Certificate of Achievement

Effective Term: Spring 2020

The Associate of Science in Digital Forensics and Incident Response will provide students with a solid foundation in the field of cybersecurity with specialization in cyber defense techniques. The program is designed to prepare students for entry-level cyber jobs, or to help them advance into mid-level cyber careers, such as cybercrime analyst, cyber incident analyst, cyber incident responder, digital forensic examiner, digital forensic technician, and vulnerability tester. Topics covered include planning and scoping a cyber incident, domestic and international cyber laws, ethics, chain of custody, incident detection and analysis, anti-forensic techniques, timeline analysis, incident containment, eradication, recovery, report preparation, and expert testimony. The program includes hands-on and technical writing assignments to help students develop their skills for the cybersecurity workforce.

6 courses for the major

60 total units

Originator: Tobi West

**Motion to Approve 5.6.1, 5.6.2, 5.6.3. and 5.6.4: Jones, Nancy (second: Lovig, Margaret). Approved.**

* 1. Program Revisions: Major

Effective Term: Fall 2020

5.7.1 and 5.7.2 are being considered together. The titles are being changed to make them more reflective of what the programs offer. The statement in the electives allowing “any computer classes” has been clarified by listing specific computer classes.

* + 1. Management Associate in Arts

Title From: Management and Supervision: Management

Title To: Management

Restricted Elective: Add CIS C100

Restricted Elective: Add CIS C111

Originator: Stacey Smith

* + 1. Management Certificate of Achievement

Title From: Management and Supervision: Management

Title To: Management

Restricted Elective: Add CIS C100

Restricted Elective: Add CIS C111

Originator: Stacey Smith

**Motion to Approve 5.7.1 and 5.7.2: Weber, Daniel (second: Jones, Nancy). Approved.**

* 1. Program Retirements

Effective Term: Fall 2020

Items 5.8.1 through 5.8.4 are being considered together. Cisco has changed significantly recently, and that certificate hasn’t been award in several years. Informatics has been awarded in many years.

* + 1. Cisco Certified Networking Professional (CCNP) Certificate of Specialization

Originator: Tobi West

* + 1. Informatics Associate in Science

Originator: Tobi West

* + 1. Informatics Associate in Art

Originator: Tobi West

* + 1. Informatics Certificate of Achievement

Originator: Tobi West

**Motion to Approve 5.8.1, 5.8.2, 5.8.3, and 5.8.4: Jones, Nancy (second: Isbell, Anna). Approved.**

* 1. ANNOUNCEMENTS
		1. Curriculum Alignment Task Force is meeting on October 11th at NBC, room 227, from 10am-12pm.

## SUMMARY OF KEY ITEMS DISCUSSED/ACTIONS TAKEN

* 1. Discussion: Title
	2. Course Additions: 9
	3. Course Revisions: 10
	4. Course Suspensions or Retirements: 18
	5. Items Tabled: 1
	6. Program Additions: 4
	7. Program Revisions: 2
	8. Program Suspensions or Retirements: 4

## ADJOURNMENT

* 1. Adjourned at: 3:30 pm

Next Meeting: October 25, 2019

Due date for submitting proposals to the agenda: Monday, October 14

*In accordance with the Ralph M. Brown Act and Senate Bill 751, minutes of the Coastline Curriculum Committee record the votes of all Members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*